

CR Classification Society e-Certificate User Manual

Version 1.1

CR Classification Society's electronic certificates (e-Certificate) are issued in alignment with the requirements stated in the IMO Guidelines (FAL.5/Circ.39/Rev.2 - Guidelines for the use of electronic certificates). They are designed to be consistent, reliable, and secure.

Application to e-Certificate Service

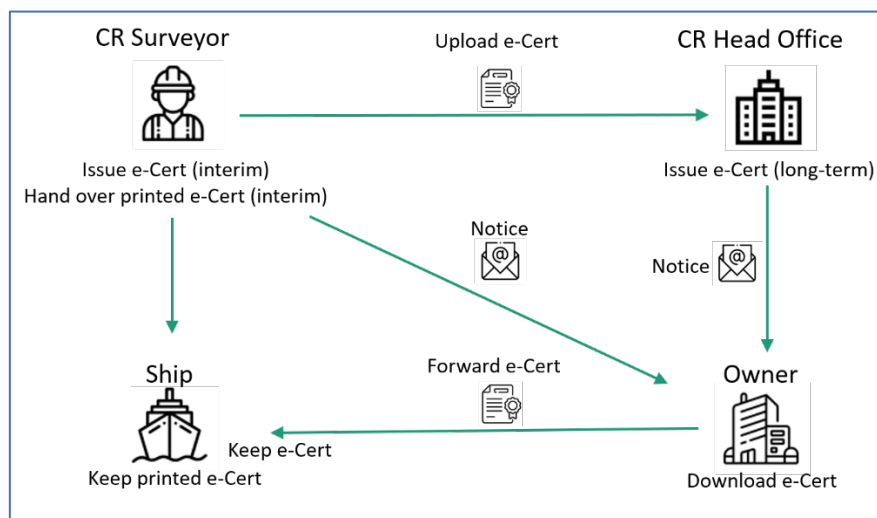
Please complete and submit the application form (Form No. XM108) to cr.tp@crclass.org. The application form is available on the CR website [<https://www.crclass.org/en/apply>]. You can register up to three email addresses to receive e-Certificate renewal notifications.

Eligible Ships & Certificates

This service is available for vessels registered with flag states that have authorized CR to issue electronic certificates. The scope of coverage includes classification certificate and statutory certificates (such as LL, SOLAS, MARPOL, etc.). Certificates issued by flag states themselves are excluded.

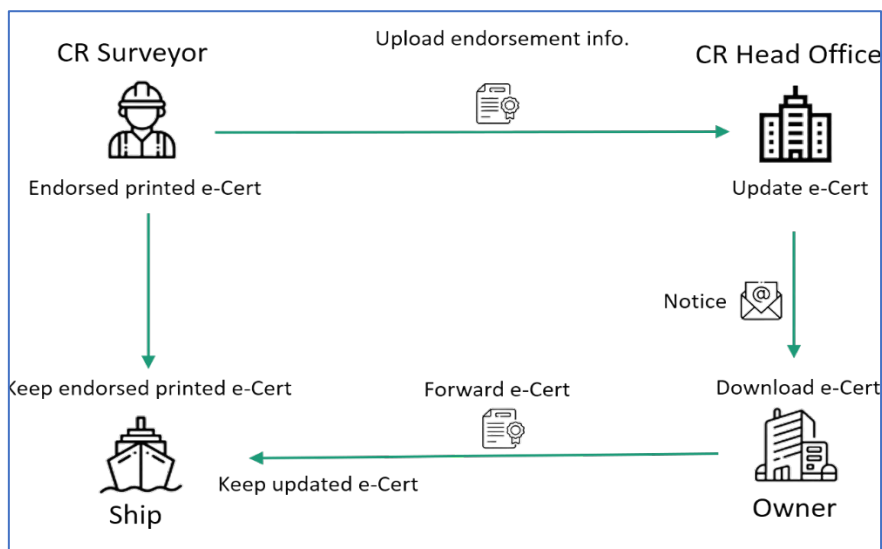
Issuance of e-Certificates

Upon completion of surveys or audits, the attending CR surveyor or auditor will issue interim e-Certificates and provide a printed copy to the vessel. Following its review by CR Head Office, the long-term e-Certificates will be made available for download through an email notification. The electronic version of the certificates must be sent to and kept onboard at all times.



Endorsement of e-Certificates

Upon completion of periodical surveys or audits, the attending CR surveyor or auditor will endorse the printed version of the e-Certificates. Subsequently, this endorsement information will be updated on the endorsement page of the certificates on the online server. The vessel is required to download the updated certificates, as outlined in the previous section regarding the issuance of certificates, and keep them onboard.



Downloading e-Certificates

E-Certificates, both newly issued and updated, are available for download through the CR website. Whenever there is a new issuance or an update to a certificate, a notification is sent to the registered email address.

*** This is an automatically generated email, please do not reply ***

Dear Sir/Madam,

The Certificate(s) for the subject vessel/company are updated as below:

Certificate No.	Certificate type	Issue date	Expiry date	Last endorsed
HM-23-999	Statement on Inventory of Hazardous Materials	22/DEC/2023	29/JAN/2028	---
CL-23-999	Certificate of Classification	22/DEC/2023	29/JAN/2028	17/DEC/2023
HMEU-23-999	Statement of Compliance - Inventory of Hazardous Materials for Regulation (EU) No 1257/2013	22/DEC/2023	29/JAN/2028	---

Please check them using [the CR Survey System](#) or through the direct download link provided below:

[Direct download link for the certificates \(expire on 2024-03-02 17:17 +08:00\)](#)

Notes:

1. The User shall be responsible for the management and usage of downloaded electronic certificate(s) from this Service.
2. This Society shall not be liable for any loss, damage, or expense caused by using this Service or fault of user's management of electronic data and information.
3. No extra fee for using this Service will be charged. However, any relevant communication costs (including the cost of downloading electronic certificate(s) and access to the verification site), communication devices, printers and printing costs etc. are to be borne by the User.

If you have any questions or comments, please contact us at:

sur@crclass.org

Regards,

CR Classification Society

驗船中心(CR)電子證書使用手冊

Version 1.1

驗船中心(CR)電子證書的簽發符合國際海事組織之指南(FAL.5/Circ.39/Rev.2 - 電子證書使用指南)中的所有要求。

申請電子證書服務

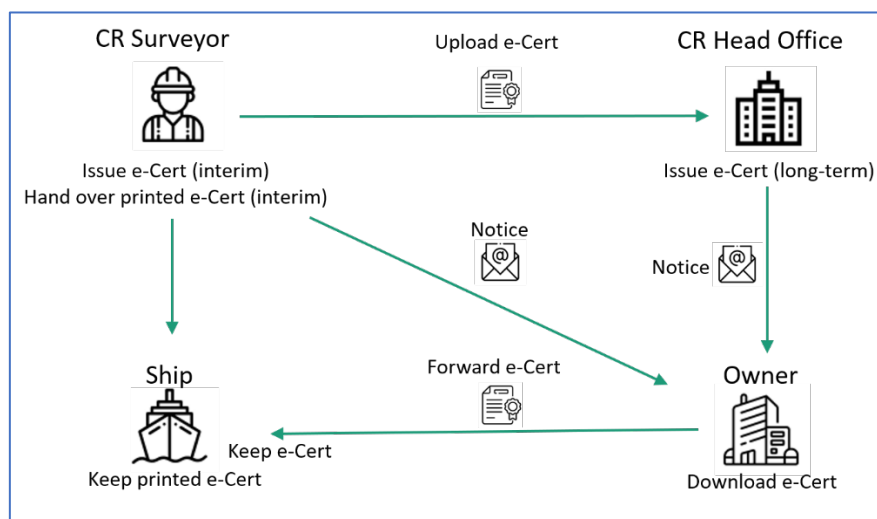
請填妥申請表格(表格編號：XM108)後寄至 cr.tp@crclass.org，申請表格可在 CR 網站[<https://www.crclass.org/apply>]下載。可以同時登記最多三組電子郵件地址以接收電子證書換新通知。

適用船舶與證書

本服務僅適用於授權 CR 簽發電子證書之船旗國所屬船舶，可簽發證書範圍包括船級證書及法定證書(如 LL、SOLAS、MARPOL 等)，船旗國自行簽發的證書不包括在內。

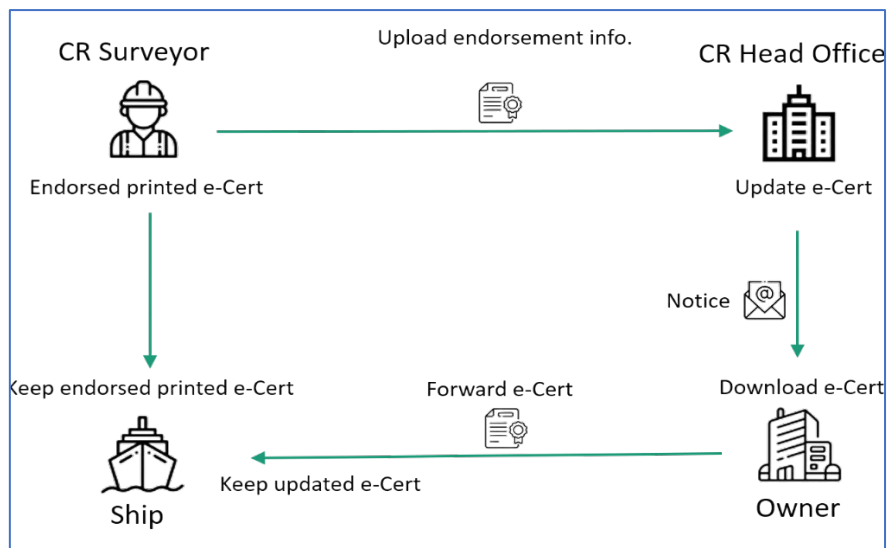
簽發電子證書

在完成船舶檢驗或稽核後，CR 驗船師或稽核員將簽發臨時證書之電子證書，並提供船上一份紙本副本。經 CR 總部審查後，長期證書之電子證書將透過電子郵件通知下載。證書的電子檔案必須寄至船上並保存。



簽署電子證書

在完成定期檢驗或稽核後，CR 驗船師或稽核員將在列印出的電子證書上進行簽署，並將相關簽署資訊回傳總部，待總部審核後，將更新伺服器上證書的簽署頁面。船舶需按照前一節關於簽發電子證書的說明，下載更新後的證書之電子檔案並保存於船上。



下載電子證書

每當電子證書新簽發或更新時，系統會向註冊的電子郵件地址發送證書更新及可供下載的通知。

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